



ABOUT US

Guidance Newsletter

Dear WNSS Students and Caregivers,

This newsletter is designed to provide students and caregivers with important information and upcoming deadlines from the Guidance department. This may include logging community service hours, picking courses, information regarding graduation, and more.

Splitting up student tasks over four years helps to alleviate some of the stresses that may come in grade twelve. This is simply a guide of tasks students should complete in each year to ensure all requirements for graduation are met.

This newsletter will be emailed to all students and caregivers twice yearly, in September and February.

Please also see the [Guidance 2025/2026 Calendar](#). This will be updated throughout the year with other guidance related important dates. Please bookmark this link to refer back to it throughout the school year.

If you have any questions, please don't hesitate to reach out to a member of our team.

Meet the Team:

- **Ms. Ebert:** joedy.ebert@dsbn.org | (905) 945-5416 (ext. 62434)
- **Ms. McCready:** julie.mccready@dsbn.org | (905) 945-5416 (ext. 62406)
- **Ms. Mokrzynski:** stephanie.mokrzynski@dsbn.org | (905) 945-5416 (ext. 62422)
- **Ms. Smith (Guidance Secretary):** kristen.smith@dsbn.org | (905) 945-5416 (ext. 62414)
- **Mrs. Walton (Program Leader):** jackie.walton@dsbn.org | (905) 945-5416 (ext. 62424)

Booking an appointment with Guidance:

- Students can use the following [LINK](#) to book an appointment with one of our Guidance counsellor.
 - There is a QR code available in our office (rm.109) to book as well
- Once students have booked an appointment they will be contacted by a counsellor via their school email, or will be paged out of their MSIP class.



GRADE 9

Guidance Newsletter

SEMESTER 2

Dear Grade 9 Students and Caregivers,

Please read below some important information from the guidance department. The following chart outlines dates and tasks that are crucial to the success of semester 2 in your grade 9 year.

Timeframe	Task	Student Expectations	How can caregivers get involved?
February	Course Changes	Book an appointment with guidance if you wish to change your courses for second semester.	
	Course Selection	Following the grade assemblies (Feb 9th), use Xello to pick your courses for next year. D2L> External Tools> Xello> Course Planner	Encourage your student to submit courses by the deadline: February 20th, 2026. Pop by the “Meet the Teacher” night on February 24th to chat with guidance if you are interested in supporting your student with course selections.
May	Summer School Sign-Up	Register for summer school on the WNSS website . Look for the watermelon icon!	Monitor the website for registration to open. Usually in May.
June	Log Volunteer Hours	Make sure to log your hours from this past school year. D2L > External Tools > Hour Republic	Encourage your student to log their hours from the year. By the end of their grade 9 year, they should have 10 hours complete.



GRADE 10

Guidance Newsletter

SEMESTER 2

Dear Grade 10 Students and Caregivers,

Please read below some important information from the guidance department. The following chart outlines dates and tasks that are crucial to the success of semester 2 in your grade 10 year.

Timeframe	Task	Student Expectations	How can caregivers get involved?
February	Course Changes	Book an appointment with guidance if you wish to change your courses for second semester.	
	Course Selection	<p>Following the grade assemblies (Feb 9th), use Xello to pick your courses for next year.</p> <p>D2L> External Tools> Xello> Course Planner</p>	<p>Encourage your student to submit courses by the deadline: February 20th, 2026.</p> <p>Pop by the “Meet the Teacher” night on February 24th to chat with guidance if you are interested in supporting your student with course selections.</p>
May	Summer School Sign-Up	Register for summer school on the WNSS website . Look for the watermelon icon!	Monitor the website for registration to open. Usually in May.
June	Log Volunteer Hours	<p>Make sure to log your hours from this past school year.</p> <p>D2L > External Tools > Hour Republic</p>	Encourage your student to log their hours from the year. By the end of their grade 10 year, they should have 20 hours complete.



GRADE 11

Guidance Newsletter

SEMESTER 2

Dear Grade 11 Students and Caregivers,

Please read below some important information from the guidance department. The following chart outlines dates and tasks that are crucial to the success of semester 2 in your grade 11 year.

Timeframe	Task	Student Expectations	How can caregivers get involved?
February	Course Changes	Book an appointment with guidance if you wish to change your courses for second semester.	
	Course Selection	Following the grade assemblies (Feb 9th), use Xello to pick your courses for next year. D2L> External Tools> Xello> Course Planner	Encourage your student to submit courses by the deadline: February 20th, 2026. Pop by the “Meet the Teacher” night on February 24th to chat with guidance if you are interested in supporting your student with course selections.
May	Summer School Sign-Up	Register for summer school on the WNSS website . Look for the watermelon icon!	Monitor the website for registration to open. Usually in May.
June	Log Volunteer Hours	Make sure to log your hours from this past school year. D2L > External Tools > Hour Republic	Encourage your student to log their hours from the year. By the end of their grade 11 year, they should have 30 hours complete.



GRADE 12

Guidance Newsletter

SEMESTER 2

Dear Grade 12 Students and Caregivers,

Please read below some important information from the guidance department. The following chart outlines dates and tasks that are crucial to the success of semester 2 in your grade 12 year.

Timeframe	Task	Student Expectations	How can caregivers get involved?
February	Course Changes	Book an appointment with guidance if you wish to change your courses for second semester.	Encourage your student to submit courses by the deadline: February 20th, 2026.
	Course Selection	For those intending to come back for 12B , please speak with a VP to discuss. Then use Xello to pick your courses for next year. D2L> External Tools> Xello> Course Planner *You will need to add another column in your course planner.	
April	Volunteer Hours/ Hour Republic	Log ALL hours into Hour Republic before May 2nd, otherwise this may jeopardize your ability to graduate.	Encourage your student to log all hours in Hour Republic and submit the Opt-out form as soon as possible. *These tasks can/ should ideally be completed earlier than April.
	Opt-Out Form	Complete the Opt-Out form for e-learning and submit to Ms.Smith in Guidance. WNSS Website> Opt Out form for E-learning (located on the right-hand side)	
	"What I Have Accomplished" Form	Complete the " What I Have Accomplished " form and submit to the dropbox in D2L to be considered for an award at graduation. D2L> Grade 12 Only> Content> What I Have Accomplished	



GRADE 12

Guidance Newsletter

SEMESTER 2 – PAGE 2

Grade 12 list continued....

Timeframe	Task	Student Expectations	How can caregivers get involved?
May	Accept College Offer	For those planning to attend college in the fall, you must accept your offer by May 1st in your OCAS account. OCAS	Encourage your student to accept their offer.
	Submit ‘What I Have Accomplished’, E-Learning Opt-Out forms, and Community Hours... Final Reminder	This is a final reminder to: Submit your “ What I Have Accomplished ” and submit to D2L. Submit your Opt-Out form to the Guidance office (rm. 109) Submit your 40 hours of community service to Hour Republic. D2L> External Tools> Hour Republic	Remind your student to submit their hours and forms.
June	Accept University Offer	For those planning to attend university in the fall, you must accept your offer by June 1st in your OUAC account. OUAC	Encourage your student to accept their offer.
	Grad Assemblies	Attend the mandatory Grad assemblies. Dates TBA and will be announced in D2L.	Encourage your student to check their D2L for assembly dates.
	Graduation!	Celebrate your accomplishments with friends and family! Graduation Details	Celebrate with your student!